

ST. JOSEPH'S SEC. SCHOOL KAKINDU

HEAD TEACHER'S MOB: 0704779956
H/M'S E-MAIL: nabulimenoel@gmail.com
SCHOOL EMAIL: sjoska9@gmail.com



P.O.BOX 4
MWERA
MITYANA

Date: _____

ADMISSION FORM 2026

STUDENT'S DETAILS

BIO-DATA:

Full Name: _____

LIN: _____

Admission No.: _____

Religious Denomination: _____

Date of Birth: _____

Place of birth _____

Age: _____ Gender: _____

Class admitted to: _____

Year of Admission _____

Home: Village : _____ Parish: ----- County: -----

District: _____ Country: -----

PREVIOUS SCHOOL(S) ATTENDED

School attended	Aggregate	Grade

PARENT/GUARDIAN**Father's name:** _____

NIN: _____

Occupation: _____

Telephone Contact: _____

Email address: _____

LCI: _____ Parish/ Ward _____

Home County and District _____

Mother's name: _____

NIN: _____

Occupation: _____

Telephone Contact: _____

Email address: _____

LCI: _____ Parish/ Ward: _____

Home County and District _____

NEXT OF KIN

Name: _____

NIN: _____

Relationship with the child: _____

Occupation: _____

Telephone Contact: _____

Village/Town: _____ Email _____

Any other important information to the school: _____

SCHOOL REQUIREMENTS FOR NEW STUDENTS

1. ALL NEW STUDENTS

- Registration fees50,000/-
- Plastic chair25,000/=
- Copy of result slip/report card for the previous class
- Baptism card for all Christians

2. FEES STRUCTURE

CLASS	DAY	BOARDING
S1/S2	160,000/-	460,000/-
S3	180,000/-	480,000/-
S4	220,000/-	520,000/-
S5	250,000/-	550,000/-
S6	250,000/-	550,000/-

Note: All payments are made directly to the school account 3010000292 via the learner's school pay code which is issued to him or her instantly on admission. NO CASH IS ALLOWED AT SCHOOL

3. SCHOOL UNIFORM (NOTE: UNIFORM IS STRICTLY BOUGHT FROM SCHOOL)

S/n	Item	O-level (unit cost)	A-level (unit cost)
1	SHIRT (CLASS)	30,000/=	40,000/=
2	TROUSER/SKIRT	45,000/=	45,000/=
3	NECK TIE	5,000/=	5,000/=
4	HOUSE T-SHIRT	20,000/=	20,000/=
5.	WHITE T-SHIRT	20,000/=	20,000/=
6	SWEATER	45,000/=	45,000/=
7.	SUNDAY SHIRT	30,000/=	40,000/=
8.	2 CASUAL T-SHIRTS FOR BOARDING STUDENTS bought at school. (PURPLE FOR O-LEVEL AND GREEN FOR A-LEVEL) Bring 2 (NON-JEANS) descent black trousers / long round black skirts)	40,000/=	40,000/=
9.	A pair of black leather shoes and socks (plain white knee-high for girls and plain black/grey calf-high for boys) for class and Black or white canvas shoes for sports.		

4. GENERAL SCHOOL REQUIREMENTS

- 1 ream of photocopying (Double 'A')
- Brooms (2 hard and 2 soft)
- 4 rolls of toilet papers

5. SCHOLASTIC / CLASS REQUIREMENTS

15 note books, 2 graph books, drawing book, scientific calculator, 12 pens, 12 pencils, geometry

set, dictionary, a school bag & good news bible

6. BOARDING REQUIREMENTS FOR PERSONAL USE

Learners in the boarding section are required to come with all the necessary basic personal needs on top of the requirements mentioned above.

I take this opportunity to welcome you to St. Joseph's Secondary School Kakindu, and I wish you a constructive and beneficial stay at the school.

SCHOOL RULES AND REGULATIONS

The following rules and regulations are set to guide the learners have a better life and better learning environment at school.

1. **Punctuality:** All students must keep time for all school activities. The school timetable and schedule of activities must be observed at all times.
2. Every student must **obtain permission** from the relevant authorities in order to leave school and to interact with any visitor/other outsider
3. Unnecessary noise and any form of disorderliness and hooliganism is strictly forbidden
4. **Respect to Authority:** All students must respect all people in whom authority is vested.
5. All religious activities or functions in school must be observed, attended and respected by all students at all times
6. **Behavior and general conduct:** every student must behave decently, and in a manner that does not cause disrepute to the school. Drug abuse, sexual immorality, alcoholism, use of obscene/vulgar language are punishable with suspension
7. **School programs.** All students must attend all school programs without fail. Attendance to evening and morning preps is mandatory to all students in the boarding section.
8. **Respect to school uniform.** Students must dress decently in clean school uniform while at school, on the way to and from school. Skirts must be long enough and trousers must be descent. Non-school wear, high heeled shoes, makeup, polished and painted nails are all prohibited. Hair should be plainly

trimmed; no hair styles /cuts are allowed in school. All uniforms must be bought at school and maintained well.

9. **Illegal items.** Students are prohibited from possessing radios, mobile phones, electric appliances and any other items that the school deems not useful/harmful

10. **Health.** Students must undergo medical checkup whenever required by the administration. All ailments must be reported to the school medical team. Self-medication is prohibited
11. **Respect to property.** Students must respect all school property as well as fellow students' property. Cheating, theft, stealing, possession of stolen property, Vandalism, riots, unjust behavior, attempts to strike are all punishable.
12. Students must take the meals provided by the school.

DISCIPLINARY ACTION

Breach of the above rules will attract the following:

- a) **A suitable** punishment and warning for the first offender
- b) **Suspension** of the offender for a period of **two consecutive weeks**, and reporting back with a parent to make a commitment
- c) **Indefinite suspension** of the culprit/ offender if no change is realized

DECLARATION

I.....have read and understood all the rules and regulations and hereby pledge to abide by them.

Sign:

Name

Student

Parent / guardian

Deputy Head teacher

NB:

- ***You are required to fill this form, and you can physically bring it to School or send it to our school email:
sjoskakindu9@gmail.com***
- ***Successful applicants will be contacted for further instructions:***
- ***FOR MORE DETAILS TEL: 0704779956***